



ICEMS 2021 **HYBRID**



2021 International Conference on
Electrical Machines and Systems

OCT 31-NOV 3, 2021 | Hico, Gyeongju, Korea

Hybrid Guidebook

Organized by



Co-organized by



Technical Co-sponsor



Supported by



1. How the hybrid conference works



2. Format

	Offline Participation	Online Participation
Eligibility	Domestic and Overseas	Overseas
Oral Presenters	Present on-site. <ul style="list-style-type: none"> • No need to submit presentation file. 	Join the real time session on Zoom. <ul style="list-style-type: none"> • Submit presentation file in advance.
Poster Presenters	<p>Online) All posters will be posted on the virtual website during conference dates (10.31-11.3).</p> <ul style="list-style-type: none"> • Submit presentation file in advance. • Questions will be made via virtual website with comments and emails. <p>Offline) The secretariat will print and post it at the designated spot.</p> <ul style="list-style-type: none"> • Presentation time will be given on-site. 	<p>Online) All posters will be posted on the virtual website during conference dates (10.31-11.3).</p> <ul style="list-style-type: none"> • Submit presentation file in advance. • Questions will be made via virtual website with comments and emails. <p>Offline) The secretariat will print and post it at the designated spot.</p>
Participants	<p>Oral) Join the sessions in person.</p> <ul style="list-style-type: none"> • If access to the session hall is difficult due to restricted number of people, join us on Zoom. <p>Poster) View posters posted in the venue or view posters posted on the virtual website.</p>	<p>Oral) Join real-time sessions on Zoom.</p> <ul style="list-style-type: none"> • Link will be provided on our virtual website. <p>Poster) View posters posted on the virtual website.</p>

3. Registration

	Offline	Online
Regular	USD 650	USD 325
Student	USD 350	USD 175
Fee includes	All Technical Sessions, Reception, Conference Kit, Lunches, Banquet, KIEE EMECS Autumn Annual Conference	All Technical Sessions
Remarks	<ul style="list-style-type: none"> • You must specify your preference (offline/online) on registration. • For regular participants, another presentation allowed at additional fee (USD 250). • For offline participants, food and beverage services are subject to change in accordance with COVID-19 regulations. 	

4. Information for Oral Presenters

Offline Presenters



Registration (+payment)
August 31



Full Paper Submission
August 31



ICEMS 2021
October 31–November 3

Prepare your presentation materials

Presentation time	15 minutes presentation + 5 minutes live Q&A
Aspect Ratio	16:9 (widescreen)

How the sessions will go

- Make sure your presentation materials do not have compatibility issues beforehand.
- Given Zoom livestreaming, **please arrive in the session room at least 15 minutes before the session.**
- Submit your file to the staff of each presentation room before session starts.
- Presentations are to be done on-site.

Online Presenters



Registration (+payment)
August 31



Full Paper Submission
August 31



File Submission
October 10



ICEMS 2021
October 31–November 3

Prepare your presentation materials

File extension	MP4, MOV, WMV, AVI, FLV (Audio must be embedded.)
Recording time	15 minutes presentation + 5 minutes live Q&A
Aspect ratio	16:9 (widescreen)
Resolution	1920 x 1080
File size	Maximum 500MB (If larger than 500MB, please e-mail to the secretariat.)
How to submit	Upload on “My Page” of digest submitter.

How the sessions will go

- In case network instability, please submit your presentation materials beforehand.
- **Access Zoom at least 15 minutes before your session starts** to check the video and audio connection (Korea Standard Time).
- Introduce yourself, and **staff on site will play your pre-recorded presentation video.**
- After the video playback, **take questions and answer in real time.**

5. Information for Poster Presenters

Offline Presenters



Registration (+payment)
August 31



Full Paper Submission
August 31



File Submission
October 10



ICEMS 2021
October 31–November 3

Prepare your presentation materials

File extension	For poster: PDF (1 page, High-resolution version) For audio: MP3, WAV (5 minutes audio file)
Poster standard size	90cm (width) X 120cm (height)
File size	Maximum 100MB
How to submit	Upload on 'My Page' of digest submitter with presenter's photo.

How the sessions will go

Offline	Online
<ul style="list-style-type: none"> The secretariat will print and post posters at the designated spot. Presentation time will be given on-site. Questions will be made live on-site or through the virtual website via comments and email. 	<ul style="list-style-type: none"> All posters will be posted on the virtual website during conference dates (10.31–11.3). Questions will be made through the virtual website via comments and email.

Online Presenters



Registration (+payment)
August 31



Full Paper Submission
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File Submission
October 10



ICEMS 2021
October 31–November 3

Prepare your presentation materials

File extension	For poster: PDF (1 page, High-resolution version) For audio: MP3, WAV (5 minutes audio file)
Poster standard size	90cm (width) X 120cm (height)
File size	Maximum 100MB
How to submit	Upload on 'My Page' of digest submitter with presenter's photo.

How the sessions will go

Offline	Online
<ul style="list-style-type: none"> The secretariat will print and post posters at the designated spot for on-site availability. 	<ul style="list-style-type: none"> All posters will be posted on the virtual (10.31–11.3). Questions will be made through the virtual website via comments and email.

6. General Precautions

Offline	<ul style="list-style-type: none">• All participants are required to have their temperature checked.• Entry is restricted in case of fever (37.5 °C or higher) and respiratory symptoms (cough, sore throat, etc.).• Keep a 1-meter distance from each other in the session room. (Photo will be taken in order to keep the room setting.)• Masks must be worn in all spaces.• Wash hands often and use hand sanitizer provided.• Due to social distance policy, it could be difficult to enter the session room if the session room is crowded.
Online	<ul style="list-style-type: none">• All sessions will be streamed live.• We recommend you check the network before the session.• If your security system settings prevent you from accessing through PC, watch it on your mobile device.• Viewing will be restricted when two or more people enter with the same ID.• Only one device (PC or mobile) can enter.• Avoid simultaneous access.• Use of Chrome/ Safari/ Edge/ Firefox browser is recommended.• Using Internet Explorer may restrict viewing or access.
Others	All times indicated are in Korea Standard Time.